

VOLUNTEER APPLICATION

Return to:

Kitsap Humane Society
9167 Dickey RD NW
Silverdale, WA 98383
ATTN: Carolyn Lutzenhiser

Date: _____

Please Print Clearly

Name _____

(First and Last, preferred name if different than legal name)

Address _____

City _____ Zip _____

Home Phone _____ Cell Phone _____

E-mail address _____ Date of Birth ____/____/____

I will contact you by email unless you indicate that you cannot receive email.

Please don't forget to check your spam box for our email accepting you into our volunteer program!

Are you at least 16 years old? Yes No (please circle one)

-You must be at least 13 years of age to volunteer at KHS. Volunteers under the age of 16 must complete a Youth Volunteer Team Application.-

How did you hear about our volunteer program? Please check all appropriate boxes:

- Word of Mouth (if you were referred by a current KHS Volunteer,
who: _____)
- Facebook Post
- Craigslist Ad
- Internet Search/KHS Website
- VolunteerMatch
- Other: _____

Our volunteer program requires eight hours of service per month for at least six months.

Completed applications may be submitted via email, postal mail, or in person during regular business hours.

There is a \$35 registration fee that is due at the time of Volunteer Orientation.

Volunteers must be at least 13 years old to apply (and volunteers between 13 and 15 years of age must fill out the Youth Volunteer Team application)

Many of the shelter's volunteer opportunities include strenuous physical activity. If you have any limitations, physical or psychological, which require accommodations or restrict your ability to volunteer, please list these below. This is meant to inform the Volunteer and Department Coordinators so that we can fully inform you regarding physical demands of different assignments during your interview, not to limit your volunteer experience.

1. What volunteer position(s) are you interested in? Please check all appropriate boxes:

- Dog Walker/Small Dog Walker
- Cat Socializer
- Dog Kennel Cleaning
- Cat Kennel Cleaning
- Adoption Counselor
- Adoption Outreach Assistant
- Photo Team
- Vet Services Assistant
- Canine Behavior/Training Assistant
- Rescue Me Program Transport
- Laundry & Dishes
- Special Events
- Other: _____

2. What days/times are you available to volunteer? Please check the following boxes if you are able to volunteer at a time within the time frame that is listed:

- Weekday mornings (7am-11am)
- Weekend mornings (7am-11am)
- Weekdays mid-day (11am-3pm)
- Weekends mid-day (11am-3pm)
- Weekday afternoons (3pm-6pm)
- Weekend afternoons (3pm-6pm)

3. Have you ever been convicted of a misdemeanor/felony/theft/assault/sex offense or do you have any outstanding warrants or charges pending against you?

Yes No (Please circle one)

If yes, please state the conviction(s), outstanding warrant(s) or pending charge(s) and date(s): _____

This may not prevent you from becoming a KHS volunteer, but may limit the areas to which you will be assigned. **Failure to provide detailed information about the offense(s) and the date(s) of the offense(s) will prevent you from being a volunteer.**

4. What else would you like us to know about you?

KHS Safety Disclaimer and Questions

Kitsap Humane Society is a high-energy, busy environment where all volunteers will inevitably come into contact in some way with:

- Adult members of the public
- Children and babies
- Animals
- Other volunteers (individuals aged 13 and up, of diverse abilities)
- Staff

In order to maintain a safe organization, Kitsap Humane Society requires that all volunteers be able to exist harmoniously with all of the aforementioned groups (adult members of the public, children and babies, animals, other volunteers, staff), even in close quarters or under stress and overstimulation.

Kitsap Humane Society cannot allow any volunteers who have a history of violence or aggression toward any of the aforementioned groups (adult members of the public, children and babies, animals, other volunteers, staff).

For the safety of our organization and our volunteers, please respond to the following questions regarding interaction with the aforementioned groups (adult members of the public, children and babies, animals, other volunteers, staff):

1. Have you (or the volunteer you are assisting, if you are part of a team) ever displayed/experienced violence or aggression toward any of the aforementioned groups (adult members of the public, children and babies, animals, other volunteers, staff)?

Yes No (please circle one)

2. Can you guarantee to the best of your knowledge that you (or the person you are assisting) will be able to exist nearby or in contact with the aforementioned groups (adult members of the public, children and babies, animals, other volunteers, staff) without displaying/experiencing violence or aggression toward them?

Yes No (please circle one)

3. Do you understand that if it becomes questionable to KHS staff that you are a safe placement in the shelter environment, or if you ever display/experience violence or aggression towards the aforementioned groups (adult members of the public, children and babies, animals, other volunteers, staff), you will have your right to volunteer at KHS terminated immediately?

Yes No (please circle one)

In signing the application, I understand and agree to the following:

I have read the complete Volunteer Manual, and I agree to comply by all rules and regulations stated in the Volunteer Manual.

I agree to attend all required training classes. I agree to abide by the policies and procedures presented to me at the volunteer orientation and training workshops. I understand that if I do not follow rules established by the Kitsap Humane Society, I may be subject to corrective action and/or termination from the Volunteer Program.

I understand that if I am injured while acting as an unpaid member of the volunteer staff, I am not covered by Washington State Workers Compensation Law. I authorize the Kitsap Humane Society to seek emergency medical treatment in case of accident, injury or illness. I agree to hold the Kitsap Humane Society, its employees, volunteers and officers harmless in all matters relating to my service as a volunteer, including but not limited to personal injury.

I agree on behalf of myself, my heirs, personal representatives and executors to allow the Kitsap Humane Society to use any photographs or videotapes taken of me for use in public relations efforts.

I understand that I am a representative of the Kitsap Humane Society and that I may have access to personal or privileged information regarding the organization. I agree to respect

and maintain confidentiality of all donors, customers, volunteers, staff and animals of the Kitsap Humane Society both on and offsite, during and outside of volunteer hours. I understand that any disrespectful or misleading representation of the Kitsap Humane Society may be cause for immediate dismissal from the Volunteer Program.

I understand that because I handle animals, it is important to discuss being vaccinated against tetanus with my physician. I release the Kitsap Humane Society from all responsibility that may occur because of my not pursuing this matter further, and I understand whatever decision I make is at my own risk.

I understand that because volunteering at Kitsap Humane Society is a high-energy environment where it is inevitable that I will come into some contact with adult members of the public, children and babies, animals, other volunteers, staff, I must be able to exist harmoniously alongside all of those groups.

I understand that any demonstration of violence or aggression, or failure to abide by the rules and regulations stated in the volunteer manual, may result in immediate expulsion from volunteering with Kitsap Humane Society.

I authorize Kitsap Humane Society to perform a background check. I certify that all information I have provided is truthful, complete and correct to the best of my knowledge. I understand that misrepresentation, omissions or false statements, when discovered, may result in my release at any time.

Applicant Signature

Date _____

Print Name

Confirm E-mail address (please print clearly)

FOR PARENTS AND GUARDIANS OF MINORS

If under 18, parent or legal guardian must also sign.

As the parent or legal guardian of the volunteer applicant aged 16 to 17 years old listed above, I give my permission that they may volunteer at the Kitsap Humane Society.

Parent/Guardian Signature

Date _____