



ANIMAL CONTROL

KITSAP HUMANE SOCIETY

PUBLIC RECORDS REQUEST

9167 Dickey Road NW, Silverdale, WA 98383 * (360)692-6977 * Fax (360)698-9668

PLEASE PRINT YOUR INFORMATION

Today's Date
Your Name
Your Address
Home Phone/Cell Phone
E-mail Address

INFORMATION YOU ARE REQUESTING

Case Number
Address of Animal or Related Complaints
Approximate Dates of Incident
Any Other Information You Would Like to Add

There is no charge for the first 10 pages. Any additional pages are \$0.15 **each**. You will be informed of the total copying charges. If you are unable to pick up your copies, you may pay for the postage and have the documents mailed to you. We require all fees be paid prior to copying your documents. There is no fee for the inspection of public records. We will respond to your request within five (5) business days (excluding holidays) of receiving your request, with an estimate of the time we anticipate it will take to comply with your request.

SIGNATURE OF PERSON REQUESTING INFORMATION

--

FOR OFFICE USE ONLY

Date Request Received
5 -Day Letter Mailing Date
Date Mailed or Called For Pick Up
Number of Copies/Copy Charges Due
Public Records Officer Signature

REV 03/17

- **Specialized code enforcement**
- **24/7 emergency call response**
- **Animal cruelty investigations**
- **Assistance to fire, medical and police**
- **Small-large disaster planning/response**
- **Removal of pets/livestock from roads**
- **K-12 and public education**

Rescue. Rehabilitate. Rehome.

Emergency: 911

P: 360.692.6977 ext: 1208

FAX: 360.698.9668

9167 Dickey Rd NW, Silverdale, WA 98383